Virginia Wireless E-911 Services Board Project Management Monthly Activity Report

Vendor: L.R. Kimball
Region/Locality: Tri-Cities
Period: Aug-03

Activity Report								
Task	Locality	% Complete	Total Hours	Hours this period	Comments			
		Active Tasks						
WSP/LEC/Coordination and Testing				15.00				
Completed P II questionaire for Sprint PCS	Hopewell		4.00					
Completed CRS for T-Mobile	Hopewell		3.00					
Completed P II questionaire for Triton PCS	Hopewell		4.00					
Conference calls with all carriers for status updates	Region		4.00					
REPORTING				10.00				
Prepare monthly reports for the state	Region		8.00	1				
Update PSAPs on status	Region		2.00					
COST RECOVERY				46.00				
At PSAP request worked on FY03 True-Ups	New Kent, Charles City, Petersburg, Col Hts.		42.00		Determined allowable expenses, determined accurate call counts, compiled list of cost justifications to provide to WSB, helped complete reports, provided training so the PSAP can do it on their own next year			
Began FY05 funding request preparation	Region		2.00					
Checked with all PSAP's to determine level of assistance needed for True-Up completion	Region		2.00					
TRAINING				8.00				
Training course preparation for P I and II operations	Region		8.00					
GIS/PLANNING FOR MAPPING				46.00				
Worked with New Kent Co at their request to help them with map display RFP.	New Kent		32.00		Worked to determine map display needs, explained current configs available, worked with County to develop draft of RFP, answered questions from County Administrator, worked with County GIS to determine current data collection, worked to provide final draft of RFP			

9/10/2003

Met with County staff to check status of efforts	Charles City		2.00		
Work with city on final review of mapping system specifications, phone calls to vendor for clarifications	Petersburg		12.00		
PSAP PLANNING				0.00	
<u></u>	ı	T	ī		
Completed Tasks					
All PSAPs receiving Phase I calls					
All Phase II assessments are complete					
			0	0]

Issues of Importance						
Issue	Actions Proposed to Resolve Issue	Comments				